

LABOR REPRESENTATIVE
(30 hours per week)
PERALTA FEDERATION OF TEACHERS
AFT Local 1603 (PFT1603.org)
Oakland, CA

Date Position Posted: April 9, 2013
Closing Date: May 1, 2013
Interviews Begin: May 6, 2013
Start Date: July 1, 2013

The Peralta Community College District is located in northern Alameda County and contains the cities of Alameda, Albany, Berkeley, Emeryville, Oakland, and Piedmont. The Peralta Federation of Teachers (PFT) is the exclusive bargaining unit for the full- and part-time faculty of the district's four colleges: College of Alameda, Berkeley City College, Laney College, and Merritt College.

Responsibilities:

- Maintain, interpret, and enforce the contract
- Assist with negotiations
- Represent employees at all steps of the grievance procedure
- Organize/conduct training workshops for members and campus representatives
- Develop and implement ongoing membership recruitment efforts
- Develop/maintain contacts with the district's labor community
- Remain current with appropriate state laws and administrative regulations
- Attend regional and state conferences as assigned
- Assist in preparing, editing, formatting, and distributing PFT communications
- Other duties as assigned by the PFT president

Minimum Requirements:

- Bachelor's degree or equivalent
- Strong oral and written communication skills
- Experience in public-sector grievance administration and contract negotiations and enforcement
- Ability to research legislation/employment laws and conduct budget analysis
- Experience in developing campaign strategies and union organizing activities

Compensation:

- \$30/hr., with increases based on faculty raises; four-week paid vacation
- Health and dental coverage; eligibility for PFT-funded SEP-IRA

PLEASE SEND, EMAIL, OR FAX RESUME AND COVER LETTER TO
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